## CHILD & FAMILY DEVELOPMENT PROGRAMS Community Action Team, Inc.

Password Tracker for Staff

To be filled out electronically - no handwritten ones will be accepted. Passwords must contain the following:

- Must be 8-10 characters long (if you have a Child Plus password it needs to be 10 characters)
- Must include at least one uppercase letter
- Must include at least one lowercase letter
- Must include at least one number
- The bulk of the password cannot be the same as any other passwords
- If passwords do not meet the above criteria, I will contact staff to fix

Date	Account/Device	User ID	Password

Updated: 09/19